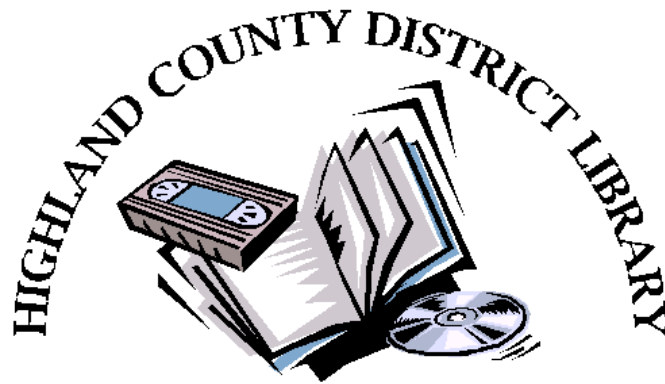


# HIGHLAND COUNTY DISTRICT LIBRARY

## Annual Report 2017



We're Here For You!

10 Willettsville Pike ♦ Hillsboro, OH 45133 ♦ 937-393-3114

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## Highland County District Library Annual Report - 2017

Jennifer West, Director

2017 was a great year for Highland County District Library. We started out with a very mild winter which caused us to close early for only two days. We were visited by a penguin from the Newport Aquarium, and “Dulciberry Jam,” a dulcimer band from Adams County. Douglas Aden of the state geological department gave us a program on Ohio’s sinkholes and caves.

The annual circulation for 2017 was **409,472**. This number includes the circulation of e-formats (e-books, digital or downloadable audio, and videos) which was **22,426**.

We joined “**hoopla**” in May of 2017 which allows our patrons to download ebooks, audiobooks, music, films, TV episodes and comics. It has become very popular very quickly. By the end of 2017 we had **337** borrowers registered and **2,991** items checked out.

Thanks to Sarah Allen we had our first “Comic Con”! Our patrons also enjoyed adult and teen Fandom groups, a “Page to Screen” book discussion group, adult and teen “Write Away” writing groups and a “Murder Mystery” evening.

The 2017 Black History Month program honored Kenneth Upthegrove III. We were visited by State Representative Cliff Rosenberger, Senator Bob Portman, and a representative from the Ohio Secretary of State office.

I continue to serve on the Head Start Policy Council and participate in Head Start’s annual self-assessment day. I also took part in the judging of the Hillsboro Rotary’s 4-Way Speech contest, and attended the Candle-Lite Health Fair with Sharon Aukeman, the Hillsboro Elementary Open House, YMCA’s Fall Festival evening and meeting of the Hillsboro City School’s Business Advisory Community and the Rocky Fork Lake Economic Development subcommittee.

The Bright Local school librarian asked for “e-cards” for his students to access the Ohio Digital Library. The project has worked well and we plan to offer this to the other schools.

Eagle Scout John Grimm gave us a beautiful reading area at the Leesburg library. John designed the area, raised all the necessary funds, and supervised the work crew. A ribbon cutting ceremony was held on May 13.

We said goodbye to Margaret Magee, branch manager of the Greenfield Branch Library for many years, and to Emily Evans, our Fiscal Officer, and Number One supporter of the library. They will be greatly missed. We welcome Danica Bailey, our new Fiscal Officer.

I thank the library staff for their continued service to Highland County.

## NUMBERS:

County Population (2017 estimate): **43,589**

Circulation: **409,472**

Per capita circulation is **9.3** items

Registered Borrowers:

|          |               |
|----------|---------------|
| Adults   | <b>19,962</b> |
| Juvenile | <b>3,278</b>  |
|          | <hr/>         |
|          | <b>23,240</b> |

## Circulation for 2017:

|                        | <b>Hillsboro</b> | <b>Greenfield</b> | <b>Lynchburg</b> | <b>Leesburg</b> | <b>Totals</b>        |
|------------------------|------------------|-------------------|------------------|-----------------|----------------------|
| Books                  | 107,687          | 35,607            | 28,912           | 26,570          | <b>198,776</b>       |
| Periodicals            | 7,766            | 2,199             | 1,290            | 780             | <b>12,035</b>        |
| DVD/VHS                | 67,764           | 21,720            | 10,062           | 6,294           | <b>105,840</b>       |
| Music                  | 513              | 520               | 493              | 154             | <b>1,680</b>         |
| Audiobooks             | 6,294            | 1,125             | 499              | 367             | <b>8,285</b>         |
| ILL to other libraries | 32,276           | 9,092             | 9,966            | 6,105           | <b>57,439</b>        |
| <hr/>                  |                  |                   |                  |                 |                      |
| TOTALS                 | 222,300          | 70,263            | 51,222           | 40,270          | <b>384,055</b>       |
| <b>E-formats</b>       |                  |                   |                  |                 | <b>25,417</b>        |
|                        |                  |                   |                  | <b>TOTAL</b>    | <hr/> <b>409,472</b> |

*The circulation for CD-ROMS, toys, storytelling kits, mystery kits, maps and pamphlets are now included in the Audiobooks category.*

|                           |        |       |       |       |               |
|---------------------------|--------|-------|-------|-------|---------------|
| <b>Wireless Use</b>       | 7,552  | 6,656 | 3,564 | 3,714 | <b>21,486</b> |
| <b>PC Reservation Use</b> | 15,149 | 4,669 | 2,219 | 1,631 | <b>23,668</b> |
| <b>In-house Use</b>       | 21,803 | 5,909 | 7,926 | 6,888 | <b>42,526</b> |

*"In-house use" includes use of newspapers, periodicals, microfilm reels and honor paperbacks.*

|   |              |
|---|--------------|
| Average library attendance in a Typical Week  | <b>2,306</b> |
| Average Reference Transactions in a Typical Week  | <b>158</b>   |
| Average Non-Reference* Transactions in a Typical Week<br>(*directional, policy, mechanical) | <b>353</b>   |

### **Hoopla Use**

|                | <b>Total Circulation</b> | <b>Number of Users</b> |
|----------------|--------------------------|------------------------|
| May 2017       | 192                      | 76                     |
| June 2017      | 376                      | 69                     |
| July 2017      | 351                      | 51                     |
| August 2017    | 364                      | 35                     |
| September 2017 | 357                      | 24                     |
| October 2017   | 451                      | 39                     |
| November 2017  | 462                      | 20                     |
| December 2017  | 438                      | 23                     |
| <b>Total</b>   | <b>2,991</b>             | <b>337</b>             |

### **Hoopla Items Borrowed by Type**

**May-December 2017**

|              |              |
|--------------|--------------|
| Audiobooks   | 802          |
| Comics       | 244          |
| e-Books      | 752          |
| Movies       | 604          |
| Music        | 353          |
| TV Episodes  | 236          |
| <b>Total</b> | <b>2,991</b> |

### **Ohio Digital Library Use by Location**

|              |               |
|--------------|---------------|
| Hillsboro    | 18,737        |
| Greenfield   | 1,308         |
| Lynchburg    | 714           |
| Leesburg     | 1,667         |
| <b>Total</b> | <b>22,426</b> |

The **Ohio Digital Library** is a program of the State Library of Ohio and is supported in whole or in part by federal Institute of Museum and Library Services funds, awarded to the State Library of Ohio. The Highland County District Library is a member of the Ohio Digital Library.

The **hoopla** movies can be downloaded on to a device and watched without an Internet connection. The movies available through the **Ohio Digital Library** can only be streamed.

## PROGRAMS:

|              |            |                          |               |                   |
|--------------|------------|--------------------------|---------------|-------------------|
| Hillsboro    | <b>15</b>  | Adult Programs           | <b>186</b>    | Attendance        |
|              | <b>130</b> | Juvenile Programs        | <b>2,651</b>  | Attendance        |
|              |            | Other Locations          | <b>1,170</b>  | Attendance        |
| Greenfield   | <b>78</b>  | Adult Programs           | <b>2,416</b>  | Attendance        |
|              | <b>76</b>  | Juvenile Programs        | <b>2,361</b>  | Attendance        |
|              |            | Other Locations          | <b>1,096</b>  | Attendance        |
| Leesburg     | <b>65</b>  | Adult Programs           | <b>706</b>    | Attendance        |
|              | <b>173</b> | Juvenile Programs        | <b>5,115</b>  | Attendance        |
|              |            | Other Locations          | <b>55</b>     | Attendance        |
| Lynchburg    | <b>56</b>  | Adult Programs           | <b>866</b>    | Attendance        |
|              | <b>116</b> | Juvenile Programs        | <b>1,939</b>  | Attendance        |
|              |            | Other Locations          | <b>2,182</b>  | Attendance        |
| <b>Total</b> | <b>214</b> | <b>Adult Programs</b>    | <b>4,174</b>  | <b>Attendance</b> |
|              | <b>495</b> | <b>Juvenile Programs</b> | <b>12,066</b> | <b>Attendance</b> |
|              |            | <b>Other Locations</b>   | <b>4,503</b>  | <b>Attendance</b> |

## ADULT PROGRAMS:

**HILLSBORO:** Black History Month program honoring Kenneth Upthegrove III, Comic Con, adult and teen Fandom groups, “Page to Screen” book discussion group, adult and teen “Write Away” writing groups, “Dulciberry Jam,” a dulcimer band from Adams County, program on Ohio’s sinkholes and caves.

**GREENFIELD:** Book sales, senior exercise classes, book talks and signings, and working puzzles.

**LYNCHBURG:** Chain Gang Crocheters, Pageturners Book Club, Adult Summer Reading Club, the 20<sup>th</sup> Annual Christmas Tea!

**LEESBURG:** Health care seminar, Knit Together (weekly) and monthly adult reading group (“RRR”).

## OUTREACH:

Outreach was provided to **543** elderly or disabled residents at the Bell Gardens, Crestwood Ridge, Heartland of Hillsboro and Laurels of Hillsboro nursing homes by Jennifer West from January through June of 2017. Lyn Tone took over in July 2017 as outreach librarian.

## HILLSBORO CHILDREN'S DEPARTMENT

Written by Gabrielle Pitzer, Children's Department Manager

Many exciting events and changes happened in the Hillsboro Children's Department over the course of 2017. Our programs throughout the year, especially over the summer, brought in many visitors; we lost some familiar faces behind the counter but gained new, and we added many, many new items to our catalog. Our project from last year of relabeling books and shifting their location finally came to an end. Now every single item in the Children's Department has been relabeled and moved at least once, though we are always looking for new and better ways to organize to better help our patrons find items. In terms of staffing, Mercy Ramsey left the library at the end of May and Ashton Mischal came from the upstairs to fill her position. Then, at the end of September, Karen Davis retired after many years with the library. Madeline Crabtree was hired in the beginning of October to fill the opening.

Storytime at the library proved to be more popular than ever. It was held on Wednesdays at 11 for 0-2 year olds and 11:30 for 3-5 year olds for a total of 100 times by Gabrielle Pitzer and Ashton Mischal filling in when needed. This year we held storytime every week during the summer much to the delight of parents and children alike. During the year, 903 children and 669 parents attended storytime. Outreach programs continued to be enjoyed at various preschools in town. On the first Wednesday of the month, Ashton read to five different classes in the morning and afternoon at the Hillsboro Head Start. On the first Monday (4-5 times/day) and Tuesday (1-2 times/day) of the month during the school year, Gabrielle went to the Hillsboro Elementary Pre-K, Little Lamb, and Wee Care (which did not reopen for the 2017-2018 school year). These storytimes were conducted 51 times for a total of 1030 preschoolers. This number reflects the Head Start students making a fieldtrip to the library and the library going to talk to the kindergarteners at Hillsboro about the summer reading program. And the library once again participated in the HUBA Christmas Program in December. Storytimes were held every half hour during the three hour event at Appearances Salon.

Emily Fryman conducted our Fun with Legos club for children ages 6-14 every other Tuesday for one hour. During the summer, the club met once a month. The club met for a total of 20 times in 2017 with 181 children and 95 adults attending meetings.

This year's summer reading program theme was "Build a Better World" with our focus being on Legos. 270 children signed up with 36 completing by earning all five of the available prizes. Of the 36 that completed, 28 returned an additional reading log for one final prize. 742 children signed up for our weekly drawing over a 10 week span. This year, in addition to the programming/craft nights, children were invited to make a fairy garden throughout the summer. 10 different programs were held with 626 children and 177 adults attending. By far, the most popular event was the Newport Aquarium Wave Program with over 400 people in attendance!

In October, the Hillsboro Elementary kindergarten classes visited the library as part of their annual community day fieldtrip. The classes enjoyed storytime, a tour of the children's library, and an obstacle course set up in the meeting room.

The library held our monthly Guess How Many and Birthday Prize contests plus many different coloring contests and scavenger hunts throughout the year. Children also enjoyed making their nametags for the wall to add a sticker to each visit. Numbers were slightly down this year, with 668 participating in the Guess How Many and 119 signing up for the Birthday Prize. 2,193 children took part in the various passive programs.

As with tradition, we ended the year with our Christmas Reading Program. This year we called it Christmas Around the World. Children could sign up between October 23 and December 8. This year, for every 10 books read, children would receive a stamp in their reading passport with the chance to earn up to 7 stamps. The program ended with 87 signed up and 41 children and 34 parents coming to the meet Santa/craft day.

**CHILDREN'S DEPARTMENT:** Gabrielle Pitzer, Emily Fryman, Ashton Mischal, Madeline Crabtree, Mercy Ramsey and Karen Davis.

**ADULT DEPARTMENT:** Lyn Tone, Sarah Allen, Mel Dawes, Sandra Jenkins, Donna O'Dom, Hannah Thiele, and Betty Yates.

## **GREENFIELD BRANCH LIBRARY**

Written by Sharon Aukeman, Branch Manager

Although 2017 was a busy and productive year for the Greenfield Branch Library, it was also a year of change. Margaret Magee, long-time branch manager, retired in March of this year leaving big shoes to fill. She is missed by staff and patrons alike but we continue to strive to serve the informational needs of the Greenfield community to the best of our abilities. Due to Margaret's departure, Greenfield Branch employee Melinda McGee became the branch manager at the Leesburg Library and Sharon Aukeman became the manager at the Greenfield Library. During 2017 Greenfield library employee, Jessica Leaverton resigned as well but we have added new employees: Spencer McNeil, Ashley Roberts and Sherry Hudson.

The Greenfield Library continues to host adult, teen and children's programs throughout the year. Besides our popular summer reading program, adults have enjoyed our book sales, senior exercise classes, book talks and signings, and working our puzzles. Our children's programs include our weekly story times, summer and winter reading programs, various contests throughout the year and our drop-in crafts. We have also started a Teen Book Group this year for all Greenfield Area teens. The group is being facilitated by Spencer McNeil and he has developed a nice core group of dedicated teen readers.

We were very fortunate to be the recipient of an anonymous donation of a large number of Solar Eclipse glasses this summer. We hosted an Eclipse Party with fun food items and sunny activities and were able to watch the eclipse outside at the library. A fun time was had by all.

The library has worked with local agencies to provide services for the Greenfield community. Some of these organizations include Edgewood Manor, Concerned Veterans of Greenfield, Greenfield Head Start, CET, Greenfield Farmer's Market, Greenfield Historical Society and HCCAO.

We have been blessed with donations from many local businesses, clubs and individuals that have assisted us in providing prizes, programming and supplies for our story times, reading programs and other contests and activities. Our patrons also assist us by donating books and other materials that we use in our book sales.

Our patrons have also shared their collections with us throughout the year for use in our display case. Whether it was vintage hats, gnomes, NASA memorabilia or photography we appreciate and enjoy them sharing part of their passions with us.

As always, we look forward to what the new year will bring here at the Greenfield Library. Our staff enjoys working together as a team to enrich the lives of our patrons and we are proud to be an integral part of the community. See you soon at the library!

**Greenfield Staff:** Sharon Aukeman, Branch Manager; Deb Wise, Linda Fugate, Kathy Van Matre, Spencer McNeil, Ashley Roberts, Sherry Hudson, Jessica Leaverton (resigned) and Melinda McGee (moved to Leesburg).

## **LEESBURG BRANCH LIBRARY**

Written by Melinda McGee, Branch Manager

The Leesburg Branch Library experienced many changes in 2016, but it did not lose its fundamental concept that it is not just a reference service – it is a place for everyone in the community. It remains a haven and a source of help in a time where community services are being reduced to nothing. The Leesburg Library strives to assist our patrons with their informational and recreational needs and we are proud to be an integral component of the Leesburg community.

In April, long time Branch Manager Sharon Aukeman took over the Greenfield Branch Library and I stepped into the job. I am and will always be extremely grateful that she had 2017's Build a Better World Summer Reading nearly completely in place.

We provided many services and more than 200 programs and events for our patrons throughout the year. Our adult programs included a health care seminar, Knit Together (weekly) and our monthly adult reading group (RRR). Teens participated in Chess Club (weekly) and in SPARX our young adult reading group.

Participation in our children's programming continues to grow. Story time has expanded and reaches more young ones than ever before. Our summer reading program, Build a



Better World was very successful. We had visits from Ronald McDonald (his last appearance as the program has been discontinued) and the unforgettable Paula the Penguin. Our winter reading program was "Your Opinion Counts!" Older children read and reviewed books, while the younger one drew picture of the stories they hear. All participants were entitled to attend the Winter Reading Party and those who completed their logs receive a "Golden" ticket which gave them additional prizes to attend a program featuring Elsa.

Family events included the Leesburg Luminaria and Craft Night.

Having John Grimm select Leesburg to benefit from his Eagle Scott project was an honor. Many a patron has enjoyed the reading garden. John is an exception young man who is already giving back to his community.

We enjoy working with local organizations to provide services to the community at large. Some of these programs/organizations include Fairfield School, Leesburg Fire Dept. and Life Squad, Head Start, Community Action, Heritage Club and the Leesburg Lions Club.

Once again the library has benefited from the generosity and support provided by the many businesses and patrons of the Leesburg community. Their donations assist us in providing incentives for our summer reading and story time programs. We would also like to thank patrons who have displayed items in our show case this year

We were pleased to welcome a new employee, Brenda Putnam in January of this year. Brenda is well known in Leesburg and a delightful addition to our staff. Additionally, in October we added Angela (Angie) Chaney to our staff. Though quiet, Angie is very friendly and a great addition to our team.

**Leesburg Staff:** Melinda J. McGee, Branch Manager; Becky Howard; Belinda Baldwin; Sheri Kuha; Brenda Putnam; Angela Chaney.

## **LYNCHBURG BRANCH LIBRARY**

Written by Elaine Williams, Branch Manager

The Lynchburg Branch Library continued to serve the community with programs, reference assistance, and circulation of materials for information and entertainment in 2017.

Attendance increased in 2017 for children's programming, including events held in-house and off-site. Due to cuts in the kindergartener students' time in the elementary school library, the kindergarten teachers asked our children's librarian to do weekly storytimes at the school on Mondays, (preferably in costume) beginning in the fall. Other programs at the school included our yearly Tornado Talk to kindergarten classes in the spring, our Lynchburg Then and Now presentation to third grade classes, a revival of F.R.E.D. Night (Families Reading Every Day), and summer reading school visits to every class, in costume.

This year's summer reading theme was BUILD A BETTER WORLD. The library was decorated with huge homemade brightly colored Legos, made with the assistance of teen volunteers. Throughout the summer, kids built with Legos, blocks, Tinker Toys, books, and even Oreo cookies held together with frosting. 185 children signed up for the program this year. The teens who were registered for summer reading read 123 books (exactly the same as in 2016!) and adults read 593 books (also exactly the same as in 2016)!

Our Merry Money program is still going strong. Local families appreciate their children being able to "buy" presents in our Christmas Shop with their Book Bucks earned through reading. This year, we had special Christmas Shop hours for a little girl who has leukemia, and she enjoyed being able to participate.

We look forward to serving our patrons in 2018!

**Lynchburg Branch Staff:** Elaine Williams, Branch Manager/Youth Librarian, Beverly Wilkin, Carol Frost, Debi Dillon, Jean Bush.

### **ARTIST'S DISPLAYS at Hillsboro:**

Glen Davis, Melissa Bourne, Kathy Emond, Mary Leaverton, Kaitlin McMullen, Carleen Alexander, members of "Film Foggers" photography guild, and Marco Renke.

### **DISPLAYS:**

**HILLSBORO:** Janet Domie (Hand Sewn Doll Collection), Ed O'Dom (Cut glass and Bohemian Glass), The Harvey's (Cabin Fever Sampler), Donna O'Dom (Green McCoy planters), Lyn Tone (Antique Cups and Plates), Sandy Jenkins and Donna O'Dom (White Fenton Hobnail), Country Quilters (Quilts of Highland County), Sarah Allen (Comic Boos and Graphic Novels), Patty Hubler (Pine Baskets and Gourd Art Works), Gretchen Huffman (Indian Doll Collection), Winter Wonderland, and Veteran Green Light Display.

**GREENFIELD:** Martin Luther King, Library Staff; Valentine Display/Presidents Display, Library Staff; McClain Schools Lego Art, Tonia McLanahan; Gnomes, Linda Griffith; Giraffes, Belinda Baldwin; NASA, Arthur Clyburn; Summer Reading, Library Staff; Hats, Belinda Baldwin; National Library Card Month, Library Staff; Fall Photography, Linda Fugate; Edgewood Manor Senior Artwork, Edgewood Manor; Old Fashioned Christmas, Deb Wise.

**LYNCHBURG:** Captain America items, vintage postcards, Disney Pixar cars, Baseball and Football Bobbleheads, Vintage Barbies, Hot Air Balloon travel, Zhu Zhu pets, Hats, Rubber Duckies, RC Cola cans (baseball and football), Football cards, and Fenton Art Glass.

**LEESBURG:** Snow, Cabin Fever, Giraffes, Pysanky Decorated Eggs, Summer Reading (Build a Better World), Back to School, Teddy Bears, Halloween, Thanksgiving and Christmas.

## **DONATIONS AND GIFTS**

**Hillsboro:** Nancy Perin Axmacher in memory of her grandmother, Lyne Letcher Spargur, Laura Orebaugh donated a book in memory of her mother, Judith Hodson Orebaugh, VFW of Ohio Charities gave a donation to the Greenfield Branch Library, and New Sabina Industries, Altrusa of Highland County, Jackie Mitchell and the Country Quilters all donated to the summer reading program.

**Greenfield:** Advance Auto, Alley 21, Altrusa of Highland County, Beach Waterpark, Becky & Jeff Johnson, Big City Pizza, Buck's Tire, Chakeres Theater, Cincinnati Reds, Cincinnati Zoo, Community Markets, COSI, Dakotas, Domino's, Greenfield Chiropractic, Hardy Memorials, Highland Lanes, Hillcrest Productions, Jett's Embroidery, Kings Island, Kroger, Long's Retreat, McClain Athletic Department, McDonalds, New Sabina Industries, Newport Aquarium, Ohio Renaissance Festival, Pizza Hut, Robbins Village Florist, Roller Haven, Save-a-Lot, Southern Hills Community Bank, Star Cinema, Tecumseh, Subway, Tecumseh, The Glitz, Trendsetters, Walgreens, Wellers Plumbing & Heating and Wendy's.

**Lynchburg:** Roger & Molly Myers in memory of Jessica, New Sabina Industries, Andrew Keaton, Jr., Altrusa of Highland County and Darlene Michael.

**Leesburg:** Altrusa of Highland County, Chakeres Theaters, Cincinnati Reds, Cincinnati Zoo, Community Market, COSI, Crossroads Diner, Dairy Queen, East Ambulance, Frisch's Restaurant, Heritage Club, Highland Lanes, Jani-Chem, Joe's Party Shop, Kay Simmons Insurance, Kings Island, Leesburg Hardware, Long's Retreat Family Resort, McDonalds, New Sabina Industries, Newport Aquarium, Roller Haven Fun Center, Saucy Sisters, Southern Hills Community Bank, Star Cinema, The Beach and Walmart.

Book donations: Blair Aukeman, JoAnna Aukeman, Jeff Baker, William Baker, Belinda Baldwin, Shirley Brewer, John Burnnon, April Caldwell, Carol Carmean, Casey Carter, Mary M. Chapman, Corey Cockerill, Deborah Cook, RayLee Crum, Sadie DeHaas, Maureen Drebot, Joy Edwards, Joycelyn Edwards, Judy Ellis, Shirley Feters, Stephanie Fitzpatrick, Linda Fugate, Maria Grimm, Linda Hamilton, Bruce Hartley, Kim Hatlen, Leo Haycook, Tom Henges, Jean Hodson, Barb Jenkins, Morgan Mason, Melinda J. McGee, Jackie Opell, Jackie Judy Overly, John Palmer, Richard Priest, Brenda Putnam, Fred Raike, Rhea Rhiannon, Amy Richards, Ashley Schottelkotte, Stacey D. Setty, Melissa Shepherd, Henry Smith, Joy Smith, Liz Stritenberger, Christian Thurman, Mikayla Woodmansee, Kat Workman and Elaine Yoder.